



## Building Official

(1 Position – Full Time Permanent)

Looking for an exciting career opportunity in the Shuswap? Discover where breathtaking natural surroundings and welcoming, close-knit communities come together to offer an exceptional quality of life. Known for its lakes, mountains, and four-season outdoor recreation, the Shuswap attracts those seeking a rewarding lifestyle beyond larger urban centres such as Vancouver, Kelowna, or Calgary—making it an ideal place to live, work, and thrive.

### Why Work for the CSR?

Working for the **Columbia Shuswap Regional District (CSR)** offers more than just a job, it provides the opportunity to make a meaningful impact while enjoying an exceptional quality of life. CSR employees serve diverse communities across a region known for its natural beauty, strong community values, and commitment to responsible growth.

The CSR fosters a **collaborative and supportive workplace** that values professionalism, innovation, and continuous improvement. Employees are encouraged to bring forward ideas, develop their skills, and grow their careers through ongoing learning and professional development opportunities.

In addition to rewarding and purposeful work, the CSR offers a **competitive compensation and benefits package** designed to support employee well-being and work-life balance. Benefits include an employer-paid benefits package with immediate coverage, earned day-off program, paid vacation, boot allowance, and ongoing training and development opportunities.

### Position Overview

The Columbia Shuswap Regional District (CSR) is now accepting applications for a **permanent full-time Building Official (Level 1, 2 or 3)** based out of its Salmon Arm, BC office.

Reporting to the Manager, Building and Bylaw Services, the Building Official is responsible for administration, interpretation, and enforcement of the BC Building Code, CSR building bylaws and other applicable bylaws, the position also contributes to continuous improvement of departmental systems, policies, and procedures, while upholding established safety protocols and professional standards.

## Qualifications

A Diploma in Building Technology or a related discipline from a recognized post-secondary institution and a valid Class 5 Driver's License.

### Building Official Level 1:

- Level 1 certification with the Building Officials Association of BC (BOABC).
- Minimum of two (2) years experience working in the field of construction, preferably in carpentry or mechanical trades, and three (3) years relevant experience as a Building Official.

### Building Official Level 2:

- BOABC Level 2 certification and Level 1 plumbing certification.
- Minimum of two (2) years of experience working in the field of construction, preferably in carpentry or mechanical trades, and five (5) years relevant experience as a Building Official.

### Building Official Level 3:

- BOABC Level 3 certification and Registered Building Official certification. Level I plumbing certification and willing to obtain Level II plumbing certification.
- Minimum of five (5) years experience as a Building/Plumbing Official and a minimum of two (2) years of experience working in the field of construction, preferably in carpentry or mechanical trade.

For more information, please review the detailed job descriptions for each certification level on the Regional District's website at [www.csr.d.bc.ca](http://www.csr.d.bc.ca).

## Compensation

**Position Type:** CUPE Local 1908, permanent full-time (35 hour work week)

**Salary Range:**  
Building Official Level 1 \$2,963.84 to \$3,326.52 bi-weekly  
Building Official Level 2 \$3,189.27 to \$3,559.45 bi-weekly  
Building Official Level 3 \$3,397.69 to \$3,721.18 bi-weekly

**Benefits Package:** Employer-paid benefits package with immediate coverage, an earned day-off program, paid vacation, a boot allowance, and ongoing training and development opportunities.

**Hours of Work:** Monday to Friday, 8:00 a.m. to 4:00 p.m.

## How to Apply

Interested candidates are invited to submit a cover letter and resume, in confidence, to Kerri Wirth, General Manager, Human Resources, at [hr@csr.d.bc.ca](mailto:hr@csr.d.bc.ca).

### **This position is open until filled.**

Employees are required to show proof that they are fully vaccinated against COVID-19 as a condition of employment with the CSR D prior to their start date (Policy A-84).

*We thank all applicants for applying, however only those under consideration will be contacted.*